



MSC 009: Policy – Provision of Gifts

Purpose:

This policy will cover the different possible gift scenarios that the board of directors might act on.

Scope:

Our goal is to determine the criteria and value for each. To have a set standard practice for our board and future boards to follow.

New Baby: Qualify - Staff member or Active Board member

Gift: \$ 100.00 value to include a gift basket/bag with baby items and a gift for the new mother. Plus, a card of congratulations from the Board, Staff and Members of the Moore Skating Club.

Marriage: Qualify – Staff Member or Active Board Member

Gift: \$100.00 value gift card (choose gift card to suit the personality) spa, nails, restaurant, local gift shop etc. Plus, a card of congratulations from the Board, Staff and Members of the Moore Skating Club.

Death/Celebration of Life: Qualify: A Board Members Spouse/partner, Parent (including In-laws), Child or Grandchild.

Gift: \$ 150.00 value of flowers, planter basket, or fruit basket to home or visitation. Plus, a card of sympathy from the Board, Staff and Members of the Moore Skating Club.

Note: for grandparents of Board members – a card with condolences only.

Death of a Staff Member, Lifetime Member or Active Board Member:

Gift: \$ 200.00 value of flowers, planter basket, or fruit basket to home or visitation. Plus, a card of sympathy from the Board, Staff and Members of the Moore Skating Club.

Plus, a stone on the Parkway Path. Size: 4” x 8” to be placed on the path in Mooretown. (Information at the Township Office in Mooretown).

Death of a Former Board Member or former Staff member: A card of condolence sent to the family. Or if we are aware of a coach or board member at another local club that has passed a letter to that Club with our sympathies.

Volunteer Milestones: Qualify – Volunteer in the Club that has reached 10, 25 or 50 years in service to the club. Skate Canada has a Pin that can be applied for by the board for this occasion. Pin cost is free from Skate Canada; the club just pays the shipping cost. Pins can be found in the catalogue online. Gift: \$100 in value. Plus, a card of thanks from the Board, Staff and Members of the Moore Skating Club.



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25 and 50 years of Service by Professionals:

When a professional coach reaches their 25th and 50th year as a participant in the club they should be celebrated by being added to the Honorary Membership plaque. There is no cost except the engraving and perhaps a certificate. *Note we cannot legally pay the coaches membership fees as a professional in the club.* This would be presented (as in the past) at our Awards Dinner. Skate Canada has a pin for professionals that can be applied for by the board for this occasion. Pin cost is free from Skate Canada; the club just pays the shipping cost. Pins can be found in the catalogue online. Gift: \$100 in value. Plus, a card of congratulations from the Board, Staff and Members of the Moore Skating Club.

Special Events:

Retirement, hospitalization, extended illness, the board will address these on an individual basis.

Notification:

When the board receives notification that any significant event has occurred for any board member or club member, they will then consider how the policy will apply.

Review of Policy:

This Policy shall be reviewed by the Board of Directors at least every three (3) years, or sooner if required due to changes in legislation, financial conditions, or organizational circumstances.

Policy Approval:

Approved by the Board of Directors of the Moore Figure Skating Club on:

Date: June 15, 2026

President: _____

Secretary: _____



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Approved On: June 2020
Revised On: June 2026
Approved by: MSC BOD